

WPA 14. Third party evidence form (overall)

CHC43115 Certificate IV in Disability

Instructions

Print this document. Have your supervisor/buddy complete it. **Once this document is completed you will need to upload it to the online campus.**

The purpose of this form is to confirm that you have consistently applied the skills described below to the required workplace standard and over a period of time.

Third party evidence must be completed and signed by your workplace supervisor.

Qualification:	CHC43115 Certificate IV in Disability		
Student Name:	Heather Sheppard		
Facility Name:	CRANHAVEN LODGE		
Supervisor Name:	RUKSHANA ALI		
Position/Role:	PERSONAL SUPPORT CO-ORDINATOR		
Date:	02/11/2018		
Sign and date when the following skills/tasks have been consistently applied over a period of time			
Did the student:	Ye s	No	Date
Adhere to own work role and responsibilities?	✓		
Maintain confidentiality and privacy of the clients/participants?	✓		
Work safely in accordance with WHS/OHS regulations for example; use gloves, wash hands, maintain a safe posture/position, use equipment correctly	✓		
Seek clarification or advice if unsure of a requirement	✓		
Uphold duty of care requirements?	✓		
Consult client care plans before providing assistance to the client/participants	✓		

Follow the agreed order/method/procedure when assisting clients/participants	✓		
Encourage decision making and choice with clients/participants	✓		
Encourage the client/participant to do as much for themselves as possible	✓		

Sign and date when the following skills/tasks have been consistently applied over a period of time

Did the student:	Yes	No	Date
Communicate effectively with clients/participants for example; maintain dignity and uphold respect, listen effectively to the client/participant, use the client/participants preferred communication style?	✓		
Consider any cultural requirements or preferences for support as necessary?	✓		
Apply appropriate prompting, reinforcement, encouragement and identified incidental learning opportunities for clients/participants?	✓		
Uphold the person's rights?	✓		
Provide behaviour support in line with behaviour support plans?	✓		
Use strategies that remove or avoid situations leading to behaviours of concern?	✓		
Use strategies to promote positive behaviour and engage the person in activities?	✓		
Obtain implied consent prior to providing assistance?	✓		
Model ethical behaviour?	✓		
Attend to the health/medical needs of clients according to specialists' instructions?	✓		

Feedback to the Student (optional):

Signature of Supervisor: *FBLi*